



PARENT PAYMENT ARRANGEMENTS

Dear Parents,

Werribee Primary School is looking forward to another great year of teaching and learning and would like to advise you of Werribee Primary School's parent payment arrangements for 2021.

Please find the booklist and fee schedule attached. Booklist payment is due by Friday 11th December 2020 and Essential Student Learning Fees are due by Wednesday 27th January 2021 (Option A).

Werribee Primary School makes every effort to keep the cost of items and activities to a minimum and affordable for all parents.

Financial Support for Families

Werribee Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State Schools' Relief
- welfare and support agencies that have established partnership arrangements with schools to provide further assistance to students and their families

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Janeane Davidson or Laura Layton in the front office.
Ph: 03 9742 6659 | Email: werribee.ps@education.vic.gov.au

Payment Methods

Booklist: credit / debit card visa & MasterCard only – paid directly to the supplier

Fees: XUNO Parent Portal is the preferred method of payment
BPay
Eftpos
Direct Deposit
Cash

Refunds

If your child leaves the school a refund will be issued pro-rata. Requests must be in writing by filling in a refund request form which will be provided by the school.

For further information on the Department's Parent Payment Policy please see a one page overview attached.

Yours sincerely,

David Quinn
Principal

Liam O'Brien
School Council President



ATTACHMENT – FEE SCHEDULE – YEARS F-6

Please find the itemised list of Essential Student Learning Items and Optional Items for your child. Werribee Primary School also continues to welcome your voluntary contributions for 2021.

Booklist payment is due by Friday 11th December 2020 or you will incur a \$10 delivery charge. Essential Student Learning Fees are due by Wednesday 27th January 2021 (Option A).

Essential Student Learning Items

Attached is a booklist which guides you on the everyday items that your child will use in the classroom. Booklists are purchased in full from our supplier. If you choose to purchase your own supplies you will need to purchase every item on the booklist in consultation with your child's teacher.

Foundation	73.00	Year 4	75.95
Year 1	81.00	Year 5	56.95
Year 2	68.50	Year 6	58.40
Year 3	73.55		

Below is a list of items and activities which are also essential for your child to learn the standard curriculum.

Essential Student Learning Items	Amount
Consumables for Art Includes clay, craft paper, glitter, paints, cardboard etc.	30.00
Consumables for Literacy & Numeracy Includes cover paper, tape, markers, paper/materials, manipulative supplies, hands-on material kits, problem-solving resources, cooking ingredients	44.00
Consumables for Science / STEM (Investigations) Includes items for STEM Projects	50.00
Online Learning Subscriptions Includes Sunshine Online, Essential Assessment, Maths Online & PAT etc.	36.00
TOTAL	\$160.00

Optional Items

Werribee Primary School offers a range of optional items and activities that are additional to the delivery of the standard curriculum. These items and activities are designed to broaden the school experience for your child.

Optional Item	Amount
Optional camps and excursions as scheduled throughout 2021. The cost of these excursions will be advised throughout the year.	To be advised
The BYOD iPad Program for students in Years 5-6 is an essential component of the curriculum at Werribee PS and Parents/carers are urged to provide an iPad device to support their student's learning	



WERRIBEE PRIMARY SCHOOL NO. 649

2 Deutgam Street, Werribee VIC 3030

Student Surname:	First name:
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Voluntary Contributions

Werribee Primary School continues to welcome your voluntary contributions to support our school. You can make a general voluntary contribution that goes towards all of our school's important priorities for 2021 as well as providing additional activities and services for all students. Alternatively, you can make a voluntary contribution to any of the specific priorities outlined in the table below:

Voluntary Contribution	Tax deductible?	Suggested Voluntary Contribution per family			Amount
ICT (i.e. purchase of computers/equipment)	No	\$100	\$50	\$25	
Buildings & Grounds (i.e. tree planting and specialised furniture)	No	\$100	\$50	\$25	
Curriculum (i.e. sporting equipment, teaching requisites & resources)	No	\$100	\$50	\$25	
Library (i.e. additional books and resources)	No	\$100	\$50	\$25	
General Contribution	No	\$100	\$50	\$25	
TOTAL					\$

Your child will not be disadvantaged if you do not make a voluntary contribution. All records of voluntary contributions are kept confidential as well as your decision about whether to make a contribution or not.

Parent Payment Charges

Essential Student Learning Items	Amount	160.00
Optional Items	Amount	0.00
Voluntary financial contribution	Amount	
	TOTAL	

*Please note Voluntary Contribution cannot be paid via XUNO as it is not a set amount.

Payment Method:

I will be paying via: XUNO (Preferred) BPay Eftpos Direct Deposit Cash

Payment Arrangements

Booklist: credit / debit card visa & MasterCard only directly to the supplier

Fees:

- Option A (full amount at the beginning of Term 1) School Open Wednesday 27th January 2021
Option B (payment at the beginning of each Term) (\$40.00)
Option C (half yearly payment) (\$80.00) Beginning of Terms 1 & 3
Option D (other payment arrangements)*

* (If selecting Option D please make an appointment with the school to discuss your circumstances and the available options)

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW

The following is a summary of the main principles of the Parent Payments Policy:



FREE INSTRUCTION

- Schools provide students with free instruction to fulfil the standard curriculum requirements as outlined in the Victorian Curriculum F-10, VCE and VCAL.



PARENT PAYMENT REQUESTS

- Schools do not ask parents to pay for school operating costs (e.g. utility costs) or general and unspecified charges.
- Schools request payments from parents under three categories:

Essential Student Learning Items

- Items and activities which the school deems essential for student learning.
- Parents may choose to purchase essential items through the school or provide their own.

Optional Items

- Items and activities that enhance or broaden the schooling experience of students and are offered in addition to the standard curriculum.
- These are provided to students on a user-pays basis.

Voluntary Contributions

- Voluntary contributions support the school to continue to be the best local school for all students and can be for general or specific purpose.
- Students will not be disadvantaged in any way if parents do not make a contribution.



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools obtain school council approval for their parent payment arrangements and upload their arrangements on their school's public website for transparency.